

Date: 19th July 2016

The Arc
High Street
Clowne
Derbyshire
S43 4JY

Dear Sir or Madam

You are hereby summoned to attend a meeting of the Growth Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on **Wednesday 27th July 2016** at **1000** hours.

Register of Members' Interest - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 2.


Yours faithfully



Assistant Director of Governance and Monitoring Officer
To: Chairman and Members of the Growth Scrutiny Committee

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GROWTH SCRUTINY COMMITTEE

AGENDA

Wednesday 27th July 2016 at 1000 hours in the Council Chamber, The Arc, Clowne

Item No.		Page No.(s)
	PART 1 – OPEN ITEMS	
1.	To receive apologies for absence, if any.	
2.	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4 (b) of the Local Government Act 1972.	
3.	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and, if appropriate, withdraw from the meeting at the relevant time.	
4.	To approve the minutes of a meeting held on 29 th June 2016.	3 to 6
5.	Corporate Plan Targets Performance Update – April to June 2016 (Q1 – 2016/17)	7 to 11
6.	Empty Property Scheme Update	Verbal Update
7.	Demonstration of the New Business Web Pages	Presentation
8.	Growth Scrutiny Work Plan.	12 to 14

GROWTH SCRUTINY COMMITTEE

Minutes of a meeting of the Growth Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Wednesday 29th June 2016 at 1400 hours.

PRESENT:-

Members:-

Councillor S.W. Fritchley in the Chair

Councillors T. Alexander, A. Anderson (until Minute No. 135), P. Barnes, G. Buxton, B. Watson and J. Wilson

Officers:-

D. Swaine (Chief Executive Officer), G. Galloway (Assistant Director – Property and Estates), S. Chambers (Communications, Marketing and Design Manager), C. Millington (Scrutiny Officer) and A. Brownsword (Governance Officer)

128. APOLOGIES

Apologies for absence were received from Councillors J.A. Clifton, M. Dixey and S. Statter

129. URGENT ITEMS OF BUSINESS

There were no urgent items of business.

130. DECLARATIONS OF INTEREST

There were no declarations of interest.

131. MINUTES – 25TH MAY 2016

Moved by Councillor B. Watson and seconded by Councillor T. Alexander

RESOLVED that the minutes of a meeting of the Growth Scrutiny Committee held on 25th May 2016 be approved as a true and correct record.

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132. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Members considered the List of Key Decisions and Items to be Considered in Private document.

Moved by Councillor S.W . Fritchley and seconded by Councillor J. Wilson
RESOLVED that the List of Key Decisions and Items to be Considered in Private document be noted.

133. GROWTH UPDATE – QUARTERLY UPDATE ON GROWTH PROJECTS FROM THE CHIEF EXECUTIVE OFFICER

1. Joint Venture

The Assistant Director – Property and Estates noted that the Joint Venture was on target for a September launch and draft legal agreements were currently being formulated.

2. Broadband in Shirebrook

It was noted that BT OpenReach were currently undertaking a survey of the potential cabinet upgrade for superfast broadband. Through their Community Fibreship Service they could fund 50% of the cabinet upgrade / installation costs. The Council was currently exploring sources of the other 50%, including whether there would be a possibility that Digital Derbyshire could fund the rest. The Chief Executive Officer noted that a map of the latest coverage could be provided and an update from Digital Derbyshire was requested.

3. Coalite

The Chief Executive Officer informed the Committee that the Coalite site was now top of the list for Derbyshire and Nottinghamshire LEP Projects, however this did not mean that funding was a certainty. As part of assessing the business case, the LEP required written confirmation of the assurance of support from Derbyshire County Council. The results of the referendum could have an adverse effect on funding to LEP's. It was anticipated a decision on the funding would be made in late Summer.

4. Empty Property Strategy

It was noted that the post of Empty Property Officer was not currently filled and a new Empty Property Strategy was now in place. Once the new Housing Strategy

GROWTH SCRUTINY COMMITTEE

Manager was in post, a presentation could be given to the Growth Scrutiny Committee about their proposals for the service and delivery of the Strategy.

5. Shirebrook Tesco Site

The Chair noted that the site had now been sold to Lidl and public consultation had been carried out. A 15,000sq foot store was to be built.

The Chief Executive Officer noted that the construction of a new store presented an opportunity for Shirebrook and the Regeneration Frameworks may need further discussion.

Moved by Councillor S.W. Fritchley and seconded by Councillor J. Wilson
RESOLVED that the report be noted.

134. GROWTH PERFORMANCE INDICATORS

The Chief Executive Officer presented the report which included a new set of Performance Indicators (PI) for Growth and asked for feedback on the new PI's and the format of the report.

Members felt that the report was a valuable tool and a question was asked why some figures were in Pounds and others were in Euros. The Chief Executive Officer explained that this was because LEADER Funding was in Euros.

The Scrutiny Officer noted that the PI's would be added to the Quarterly Performance Report and requested that the Assistant Director for Customer Service & Improvement attend a future meeting to provide an update and an explanation of the formulas to calculate the PI's.

Moved by Councillor S.W. Fritchley and seconded by Councillor J. Wilson
RESOLVED that the new Growth Performance Indicators be approved and monitored on a quarterly basis.

(Scrutiny Officer)

GROWTH SCRUTINY COMMITTEE

135. SCRUTINY REVIEW – CREATION OF A DEVELOPMENT PROSPECTUS SCOPE

The Communications, Marketing and Design Manager gave a presentation which demonstrated the new website which had been designed to attract inward investment. It was simple to use and based on websites used by other Councils. It would have an interactive map. The website would be launched in September.

The Chair noted the need to promote the area and explained that Shirebrook Town Council were filming a promotional video. The Chief Executive Officer noted that Derek Mapp was also happy to film a short video for the website.

A discussion took place regarding the large businesses currently established within the District and the need to promote the area to other businesses. The need to attract good, skilled contractual jobs into the area was also discussed.

The Scrutiny Officer asked whether the website was to be used as the Development Prospectus and it was felt that more needed to be done to attract business to the area.

Moved by Councillor S.W. Fritchley and seconded by Councillor J. Wilson
RESOLVED that the Creation of a Development Prospectus Scope be approved.

(Scrutiny Officer)

Councillor A. Anderson left the meeting.

136. GROWTH SCRUTINY WORK PLAN

The Growth Scrutiny Committee Work Plan was circulated for Members' information.

Moved by Councillor S.W. Fritchley and seconded by Councillor J. Wilson
RESOLVED that the report be noted.

The meeting concluded at 1520 hours.

Bolsover District Council

Growth Scrutiny Committee

27th July 2016

**Corporate Plan Targets Performance Update – April to June 2016
(Q1 – 2016/17)**

Report of the Assistant Director – Customer Service and Improvement

This report is public

Purpose of the Report

- To report the quarter 1 outturns for the Corporate Plan 2015-2019 targets.

1 Report Details

1.1 The attached contains the performance outturn for targets which sit under the 'unlocking our growth potential' aim as of 30th June 2016. (Information compiled on 14th July 2016)

1.2 A summary is provided below:

1.3 Unlocking our Growth Potential

- 14 targets in total (3 target achieved previously – G02, G04 and G14)
- 11 targets on track noting that G10 is still awaiting figures for 2015/16 and G11 and G13 were flagged as 'alerts' in the 2015/16 Q4 report and will need to be assessed at Q2.

2 Conclusions and Reasons for Recommendation

2.1 Out of the 14 targets 11 are on track and 3 have been achieved (previously).

2.2 This is an information report to keep Members informed of progress against the corporate plan targets noting achievements and any areas of concern.

3 Consultation and Equality Impact

3.1 Not applicable to this report as consultation was carried out on the original Corporate Plan.

4 Alternative Options and Reasons for Rejection

4.1 Not applicable to this report as providing an overview of performance against agreed targets.

5 Implications

5.1 Finance and Risk Implications

No finance or risk implications within this performance report.

5.2 Legal Implications including Data Protection

No legal implications within this performance report.

5.3 Human Resources Implications

No human resource implications within this performance report.

6 Recommendations

6.1 That progress against the Corporate Plan 2015-2019 targets be noted.

7 Decision Information

Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
District Wards Affected	Not applicable
Links to Corporate Plan priorities or Policy Framework	Links to all Corporate Plan 2015-2019 aims and priorities

8 Document Information

Appendix No	Title
1.	Corporate Plan Performance Update – Q1 April to June 2016
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
All details on PERFORM system	
Report Author	Contact Number
Kath Drury, Information, Engagement and Performance Manager on behalf of Assistant Director – Customer Service and Improvement	01246 242280

Report Reference –

Bolsover District Council
Corporate Plan Targets Update – Q1 April to June 2016

Aim – Unlocking our Growth Potential

Key Corporate Target	Directorate	Status		Progress	Target Date
G 01 - Through the use of Key Account Management develop a relationship with a minimum of 50 local businesses by March 2019.	Growth	On track		Q1 2016/17 34 Businesses Engaged to date. Support provided to businesses on completing Bolsover Local Growth Fund EOIs. Companies: Maguire Business Solutions Ltd, Brodale Catering Equipment Ltd, Salon 34, Milborn Riding Centre, All Foundations UK Ltd and Carlton Wood Mill.	Sun-31-Mar-19
G 03 - Optimise business growth (as measured by gross NNDR) by £2.5m by March 2019	Growth Operations	On track		Q1 (2016/17) Estimate of NNDR income for 31/3/17 is currently £26,314,739. However as appeals information is unavailable from the Valuation Office for this year so far, this figure is very likely to change. Appeals in previous years have been over £1m which would be deducted from this figure. (Baseline: £23,476,638 Gross NNDR for 2014/15)	Sun-31-Mar-19
G 05 - Through the Bolsover North East Derbyshire LEADER Approach collectively support the creation of 65 sustainable jobs in the combined programme area by December 2020.	Growth	On track		Q1: 2 of the 15 Outline Applications being developed are from the Bolsover District Area. 6 enquiries have been signposted to the Bolsover BGF and another to D2N2 for ESIF support. Drop in sessions in Clowne, Shirebrook and South Normanton were held in March although the purdah period relating to the EU referendum halted any overt promotion and has yet to be closed (at 06.07.16). Confirmation of approval of the revised Delivery Plan is still awaited; this requests a reduced number of projects and outputs in recognition of the reduced funding available (due to changes in the €:£ exchange rate), such as 40 jobs from 65 and 20 projects from 40+. A range of programme delivery issues were discussed at the National LEADER Exchange Group (LEG) on 14th June attended by the Programme Officer. The RPA acknowledged concerns	Thu-31-Dec-20

Key Corporate Target	Directorate	Status		Progress	Target Date
				from England's LAGs about how RPA and ministerial actions and delays were affecting progress and processes at a local level.	
G 06 - Undertake statutory public consultation on the Local Plan (Strategic Policies and Site Allocations) in line with the adopted Local Development Scheme timetable by July 2017.	Growth	On track		Q1 (2016/17) Work is currently on target to produce the Draft Plan for public consultation in September/October 2016.	Mon-31-Jul-17
G 07 - Submit Local Plan (Strategic Policies and Site Allocations) for examination by the Planning Inspectorate by November 2017.	Growth	On track		Q1 (2016/17) Work is currently on target to produce the Draft Plan for public consultation in September/October 2016, publication in June/July 2017 and submission by November 2017.	Thu-30-Nov-17
G 08 - Process all major planning applications 10% better than the minimum for special measures per annum.	Growth	On track		Q1 - Achieved 75% despite the loss of resources and a relatively high number (32) of major applications. Remain well ahead of national target; but Government now consulting on a new target for all applications. Vacant officer post was filled in July, but loss of team manager may have some impact on performance (replacement appointed, expected possibly October) (Target 2016/17: 60%, National Target 50%)	Sun-31-Mar-19
G 09 - Deliver a minimum of 100 new Council properties by March 2019.	Operations	On track		Q1 2016/17 Rogers Avenue (7 units) complete next month Blackwell Hotel (7 units) - started on site. Planning permission granted for 2 other sites. 1 site progressing through planning process 1 large site (approx. 35 units) final viability being assessed.	Sun-31-Mar-19
G 10 - Enable the development of at least 1,000 new residential properties within the district by March 2019.	Growth	On track		Q.1. Final completion figures are monitored at the end of the financial year and are not yet available. It is estimated that the number of new build completions will be in line with the average of the last few years. Final completions figures should	Sun-31-Mar-19

Key Corporate Target	Directorate	Status		Progress	Target Date
				be available for reporting in the next quarterly update.	
G 11 - Through a programme of targeted refurbishment bring 15 empty private sector properties back into use per annum.	Growth	On track		Q1. Progress against this task has slowed largely attributable to the Empty Properties Officer leaving post and the post has not been filled. However, in the interim the day to day operational activity is being covered by Carl Griffiths (NEDDC) to ensure the service continues to be delivered and any referrals are being acted upon. Work continues with partner agencies to identify suitable properties for development and refurbishment. A more permanent decision will be made in Q2 over the future allocation of Empty Properties duties. Data not available to establish numbers brought into use, expected Q2. (2015/16 target not achieved – 9 units brought back into use)	Sun-31-Mar-19
G 12 - Achieve an increase of £850,000 in additional New Homes Bonus from the government by March 2019.	Growth	On track		Q1 - Further updates will be available as to NHB figures at the end of Q2 following information requested from Revenues being received and compared with previous year's figures.	Sun-31-Mar-19
G 13 - Work with partners to deliver an average of 20 units of affordable homes each year.	Growth	On track		Q1. No units of affordable housing have been completed in quarter 1 2016/17. The B@home scheme is progressing well with the first site due for completion in the next quarter. (2015/16 target not achieved – no units)	Sun-31-Mar-19

Growth Scrutiny Committee

Work Programme – 2016-17

Date of Meeting	Items	Lead Officer	Notes
25th May 2016, 10.00 am	<ul style="list-style-type: none">• Quarter 4 – Performance Monitoring • Asset Backed Joint Venture Company • Joint Venture/Housing • Scrutiny reviews 2016/17 – selection and scoping exercise.	<p>Jane Foley, Assistant Director of Customer Service and Improvement</p> <p>Grant Galloway, Assistant Director, Property and Estates</p> <p>Grant Galloway, Assistant Director, Property and Estates and Peter Campbell, Assistant Director of Community Safety and Housing.</p> <p>Claire Millington, Scrutiny Officer.</p>	
29th June 2016, 2.00 pm	<ul style="list-style-type: none">• Growth Update • Growth Performance Indicators	<p>Dan Swaine, Chief Executive Officer</p> <p>Dan Swaine, Chief Executive Officer</p>	

27th July 2016, 10.00 am	<ul style="list-style-type: none"> • Quarter 1 – Performance Monitoring • Empty Properties Scheme Update • Demonstration of the new Business web pages 	<p>Allison Westray-Chapman, Assistant Director – Economic Growth</p> <p>Scott Chambers – Communications, Marketing and Design Manager.</p>	
21st September 2016, 10.00 am	<ul style="list-style-type: none"> • 		
19th October 2016, 10.00 am	<ul style="list-style-type: none"> • Growth Update 	<p>Dan Swaine, Chief Executive Officer</p>	
16th November 2016, 10.00 am	<ul style="list-style-type: none"> • Quarter 2 – Performance Monitoring 		
14th December 2016, 10.00 am			
18th January 2017, 10.00 am	<ul style="list-style-type: none"> • Growth Update 	<p>Dan Swaine, Chief Executive Officer</p>	
15th February 2017, 10.00 am	<ul style="list-style-type: none"> • Quarter 3 – Performance Monitoring 		
15th March 2017, 10.00 am			

19th April 2017, 2.00 pm	<ul style="list-style-type: none"> Growth Update 	Dan Swaine, Chief Executive Officer	
17th May 2017, 10.00 am	<ul style="list-style-type: none"> Quarter 4 – Performance Monitoring 		

Growth Scrutiny Committee Membership –

Councillors: -